

Web : www.jntuh.ac.in  
E Mail : pa2registrar@jntuh.ac.in  
Phone : Off: +91-40-32422256  
Fax : +91-40-23158665



## **JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**

(Established by Govt. Act No. 30 of 2008)

**Kukatpally, Hyderabad – 500 085, Telangana, India**

Cir. No: JNTUH/NOC/2020-21

Date: 17-01-2020

### **CIRCULAR**

All the Colleges who wish to apply for No Objection Certificate (NOC) to the University for any of the following as the case may be, for the Academic Year 2020-21 need to submit the following documents **on or before 31.01.2020**.

- i) Closure of College / Institute
- ii) Closure of Course(s) / Program(s)
- iii) New College / Institute
- iv) New Course(s) / Program(s)
- v) Increased in Intake(s)
- vi) Change of Location
- vii) Change of Name of the Society
- viii) Change of Name of the College / Institute

#### **Documents to be submitted:**

1. The requests for NOC to be made online through link available in College dash board.
2. Once the process is completed, a request letter in the form of pdf will be generated at the College / Institute end with details of the courses for which NOC is applied along with details of payment (to be paid through online).
3. This generated pdf is to be printed on the College letter head, duly signed by the Principal / Management of the College and has to be submitted to the University along with the following enclosures in original:
  - a) Resolution of the Management / Education Society for Closure of College / Institute / Closure of Courses / Programs / Increased in Intake / New Courses / Programs / Change of Location

- b) Minutes of the meeting of Board of Governors (BoG) for Closure of College / Institute / Closure of Courses / Programs / Increased in Intake / New Courses / Programs / Change of Location
  - c) In case of Closure of College / Institute / Closure of Courses / Programs, an undertaking as per the format given in Annexure -I on Rs.100/- stamp paper, clearly specifying the name(s) of the faculty member(s) involved in teaching for existing Course(s) and a scheme to protect their services as per the norms (given in Table-A). Further, indicate the number of students on rolls in previous years and alternate arrangement made for the completion of their program (given in Table-B).
  - d) NOC from the institution where redistribution is proposed for the students of the previous years and who are trailing due to failure as per the existing vacancies and additional 1% ceiling in case of Closure of Courses / Programs / College.
4. For Increased in Intake / New Courses / Programs / Change of Location, the College/Institute has to obtain the requisite permission from the State Government and can apply for affiliation to the University on or before the cut-off date prescribed by the University through online application for the ensuing academic year. However, the Grant of Affiliation by the University is subject to approval from AICTE / PCI / State Government as the case may be.

**Sd/-**  
**REGISTRAR I/c.**

Encl: 1. Format of Undertaking  
2. Format of Request Letter

To  
The Managements / Principals of all affiliated colleges of JNTUH.  
Copy to: PA to Vice-Chancellor / Rector / Registrar, JNTUH for information

**FORM A-520**

**JNTUH FEE STRUCTURE FOR NOC FROM THE A.Y. 2020-21**

<b>S.No.</b>	<b>NOC TYPE</b>	<b>Amount</b>
1.	Change of Location of the College / Institute	Rs. 75,000/-
2.	Change of Name of the College / Institute	Rs. 75,000/-
3.	Change of Name of the Society	Rs. 75,000/-
4.	Conversion of women College / Institute into Co-education Institute or vice-versa	Rs. 75,000/-
5.	Conversion of existing Institution into Integrated Campus	Rs. 75,000/-
6.	To Establish New College and Affiliation to JNTUH	Rs. 75,000/-
7.	To Start Additional Course UG/PG (each)	Rs. 25,000/-
8.	Closure of Courses(s) UG/PG (each)	Rs. 25,000/-
9.	Increase in Intake each course	Rs. 25,000/-
10.	Closure of College / Institute	Rs. 45,000/-

## ANNEXURE-I

**UNDERTAKING BY THE COLLEGE MANAGEMENT IN CASE OF CLOSURE OF COURSE /  
PROGRAMME / COLLEGE/ ANY OTHER MATTER, REQUESTING UNIVERSITY FOR NOC  
UNDERTAKING (on Rs.100 stamp paper)  
(Retain Paragraph(s) / Table(s) as applicable)**

Submitted to the Registrar, Jawaharlal Nehru Technological University Hyderabad by the College Management for Closure of Course(s)/Program(s) or Institution for the Academic Year \_\_\_\_\_

I/ We, <Name>, Chairman/ Secretary, <Name of the Trust/ Society/ Company>, son of ....., aged ....., resident of ....., do hereby solemnly affirm, state and undertake to comply with the following in connection with my/ our application to the University for the Closure of Course(s)/Program(s) or Institution that <Name and address of Institution>.

1. That I / we undertake to provide all necessary infrastructure facilities, faculty, labs, Library, Class rooms, and equipment for the existing students until they pass out in the same College / Institute (in case of Progressive Closure) / redistribute the students as per the detailed scheme in the table given below along with the NOC from the Institute to which students are redistributed (which may be approved by the University). In case the Society fails to do this, the University may take any disciplinary action against the College and Society.

2. That I / We confirm for progressive closure/closure of the following course(s)/program(s) or the Institution from the Academic Year \_\_\_\_\_ and shall make provision for the rearrangement of the existing students / faculty.

3. That liabilities, if any, arising out of Closure of <Name and address of Institution> shall be solely that of <Name of the Trust/ Society/ Company>;

4. That <Name of the Trust/ Society/ Company> undertakes that no further admission of students shall be made in the current and forthcoming years;

5. That we also confirm reduction in intake of the Course(s) / Program(s) as given in the table below.

6. That we are enclosing the following: i). The Minutes of Governing Body Meeting with resolution for closure of the Course(s) / Program(s) or the Institution or reduction in intake. ii). The Minutes of the Society / Trust Committee Meeting of the College with resolution for closure of the course(s)/program(s) or the Institution or reduction in intake. The details are as follows:

Table-A: Alternative arrangement for faculty members if opted for Closure of College / Institute / Closure of Courses / Programs / Reduced Intake

Course(s) recommended for closure/reduction in intake	Total Number of students currently on rolls in this course	List of faculty associated with this course	* Details of Rearrangements of faculty
		1. 2.	

\* Note: Type-1: Adjusted with other related depts. of this College. Type-2: Terminated with 3 months notice / 3 months advance salary paid and terminated without notice.

Table-B: Alternative arrangement for students if opted for Closure of College / Institute / Closure of Courses / Programs

Sl No:	Name of the Program like B.Tech, M.Tech, MBA etc.	Name of the course like Civil, CSE etc.	Existing students year-wise for the A.Y 2020-21		Name of the Institute from which NOC Obtained #
			Year of study	No. of students	
1.			II year		
			III year		
			IV year		
2.					
3.					

# Note: Re-arrangement of current students / students who were admitted in these courses in the previous years and who are trailing due to failures, etc. in the above table. Rearrangement is subject to availability of seats and fee structure of transferee Institute.

7. That the facts stated in this Affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

Signature of the Chairperson / Secretary:

Mobile:

Name & Address:

E-mail Id: